

THE NATIONAL PRESS CLUB

2020 EVENT SPACE CAPACITIES & ROOM SPECS with SOCIAL DISTANCING

Event Space	Reception	Banquet	Theater	Classroom	Dimensions	Ceiling	Square Feet
Ballroom (full space incl. balconies)	88	86	88	72	98' x 47'	18'	4,500
Ballroom - Midsection	40	50	40	36	63' x 47'	18'	2,900
Ballroom - East & West Side Rooms (each)	12	12	12	12	17' x 47'	7'6"	800
Ballroom - East & West Balconies (each)	12	6	12	6	42' x 11'	8'	450
Holeman Lounge	27	27	22	28	39' x 47'	8'/18'	1,825
First Amendment Lounge	22	24	22	28	39' x 37'	8'/18'	1,425
Fourth Estate	22	24	22	20	55' x 20'	9'	1,200
Conference Rooms (Murrow-White-Lisagor)	24	28	24	24	58' x 28'	9'	1,675
Murrow Room	8	9	8	7	19' x 28'	9'	525
White Room	8	9	8	7	19' x 28'	9'	525
Lisagor Room	8	9	8	7	19' x 31'	9'	600
Zenger Room	12	9	9	7	19' x 29'	9'	550
Winners Room	9	9	7	7	34' x 14'	9'	450
Bloomberg Room	9	9	7	7	20' x 22'	7'9"	450
Broadcast Center Studio A/B	9	-	8	8	40' x 31'	13'	1,050
Broadcast Center Studio C	-	-	6	4	12' x 17'	8'6"	200
Broadcast Center Conference Room	8	8	6	6	16' x 19'	8'6"	300

Room capacities are approximate; may be slightly less depending on specific room setup and configuration

HOURS OF OPERATION

- The National Press Club rents event facilities during three time periods each day:
Morning (8-11am) Afternoon (12-5pm) Evening (6-11pm)
- Events beginning prior to 8:00am or concluding after 11:00pm may be subject to an additional labor fee.
- Flexibility for times may apply to mid-afternoon and evening time periods at the Club's discretion.
- For events on a Sunday or Holiday, a minimum in food & beverage may be required, excluding tax & gratuity.

